

# **Renton Fish & Game Club Bylaws**

## **Final Draft**

### **PURPOSES AND OBJECTIVES**

Renton Fish & Game Club (a.k.a. RF&GC) is a state and federal non-profit corporation and was established to inspire and promote good fellowship amongst all who participate in the shooting sports, recreational archery, hunt game, and partake in sport fishing. RF&GC through its various shooting facilities provide a venue to educate the general public in the safe use of firearms, and provides an arena for individuals to increase their abilities and enjoyment of the shooting sports. Additionally, RF&GC supports youth firearm safety education through competitive shooting programs held at its facility.

Founded in 1933 Renton Fish & Game is the oldest incorporated sportsmen's club in Washington State. It has continually engaged in programs to aid in the restoration, conservation and propagation of the wildlife, game animals, game fish, and flora of the State of Washington. One of the key objectives from the club's inception was to establish a social, educational, scientific and historical organization.

### **ARTICLE I — OFFICERS AND THEIR DUTIES**

- A. The President shall be the Chief Executive Officer of the RF&GC and the Chairman of the Board of Directors (BoD). He or she shall preside at all meetings of the BoD and of the members and shall perform such other duties as proscribed by the BoD. The President shall have such other powers and perform such other duties as the BoD may from time to time determine. He or she shall be an ex-officio member of all committees of the corporation except the Elections Committee.
  - 1. The President shall be the Registered Agent of the Corporation. The address of the corporation shall be 17205 S.E. 144<sup>th</sup> Street Renton, Washington 98059.
- B. The Vice-President shall have all the powers and perform all the duties of the President in the absence of the President and shall have such other powers and perform such other duties as the BoD or the President may from time to time determine. He or she shall also be Vice Chairman of the BoD.
- C. The Secretary shall attend and keep minutes of all meetings of the BoD and of the members. When noting approval of previous meetings' minutes, the dates of such previous meetings shall be included in the minutes. The Secretary shall prepare official notices and reports, including of elections and meetings, and shall perform such other functions not inconsistent with these Bylaws as the BoD may from time to time determine. The Secretary shall maintain permanent files of minutes and shall maintain files of official reports as required by the BoD. The Secretary shall maintain an ongoing database of club policies and rules as created by the BoD, and shall update the same as new policies and rules are added and old ones rescinded or changed. The Secretary shall also maintain the official copy of all procedures manuals developed by

Officers, Directors and various committees at the corporate office for review by any member of RF&GC.

- D. The Treasurer shall be the Chief Financial Officer in charge of the finances and investments of the Corporation.
1. The Treasurer or Treasurer's designee shall receive all funds paid to the Corporation and shall deposit them in a bank or banks designated by the BoD. The Treasurer or Treasurer's designee shall make payments through pre-numbered checks signed in a manner designated by the BoD for expenditures approved by the BoD, Officers, or others having BoD authority to make such approvals. The Treasurer or Treasurer's designee shall keep journals, ledgers and other books of account as required in accordance with reasonable accounting practices consistently applied from year to year. The Treasurer or Treasurer's designee shall prepare current financial statements monthly, including a record of all designated accounts, and distribute same to the BoD at each regular BoD meeting. Such statements shall also be made available for inspection by any member upon request. All Corporation bank accounts shall be federally insured, and no balance at any one bank shall exceed insured limits. A nominal petty cash fund may be maintained in an amount determined by the BoD and the Treasurer.
  2. The Treasurer or Treasurer's designee shall prepare both a Profit and Loss Statement and a Balance Sheet of the previous year's financial operations and condition and present it to the BoD at the February BoD meeting each year. Additionally, the Treasurer will provide at the February BoD meeting copies of the previous year's Profit and Loss Statement and a Balance Sheet gratis to any member in good standing upon request.
  3. The Treasurer shall document all disbursements by receipt. The Treasurer shall maintain accurate records of RF&GC business transactions including inventories of assets costing over such dollar amounts as determined by the BoD. Records retention periods shall be determined by the BoD, in accordance with applicable laws and as deemed necessary for proper management. All accounting documents shall be turned over to the President by the Treasurer within thirty (30) days of leaving office, for review and turnover to his or her successor. The Treasurer shall cooperate with the Audit Committee in developing and maintaining accounting procedures and financial reporting.
- E. The Game Warden shall be the Registrar of all membership meetings maintaining a ledger into which all members in attendance at said meetings shall inscribe their name and membership number.
- F. The President, Vice-President and Secretary shall be elected by the membership to serve a term of one (1) year. The Treasurer shall be appointed by the BoD to serve a term of two (2) years.
- G. All nominees for positions as club officers shall have been members in good standing continuously for at least two years at the time of their nomination or appointment to office.
- H. Upon vacancy in the office of President, the Vice-President shall serve the balance of the term, and the BoD shall by majority vote elect a Vice-President for the remainder of that term. Upon a vacancy in any other office, the President shall nominate a successor who shall, upon confirmation by majority of the BoD, serve the remainder of that term.

- I. Officers shall not receive any remuneration or compensation in the capacity of a club officer except for reimbursement for expenses as approved by the BoD. If approved by the BoD an Officer may on a temporary basis be employed as a club employee receiving as salary an amount authorized by the BoD.
- J. No person may concurrently occupy either the positions of an officer or director of the RF&GC. The exception being that the Treasurer may be a member of the BoD and concurrently hold office as the Treasurer. Any officer running for the BoD must relinquish their office after being successfully elected to the BoD. Any board member after being successfully elected to the Presidency, Vice Presidency or office of Secretary must resign their seat on the BoD. This section becomes effective at the first RF&GC election after ratification of these Bylaws.

## **ARTICLE II — BOARD OF DIRECTORS**

- A. The Board of Directors shall consist of nine (9) members of the corporation, each of whom shall have been a member in good standing continuously for at least two years at the time of nomination. Directors shall be classified in three (3) classes, three (3) Directors per class, with one class elected each year to serve three (3) year terms.
- B. The BoD shall determine all questions of policy and governance of the corporation, with the power to approve all salaries of the employees of the corporation, to require such bonds as they deem proper, and to determine, consistent with the terms of Article I, the powers and duties of the officers. The BoD shall assign responsibility for keeping the membership rolls, and determine responsibilities and lines of authority for all RF&GC employees.
- C. Any officer or director, who is absent from four regular meetings of the BoD, except while on official corporate business or due to ill health, during any twelve month period shall be deemed following the fourth absence to have forfeited his or her office.
- D. In the event of unforeseen circumstances which would cause a Director or Officer to miss four (4) RF&GC BoD meetings in one (1) calendar year, the BoD by a simple majority may reinstate said Officer or Director.
- E. In the event of a vacancy on the BoD, such vacancy shall be filled by a nominee of the President, but only until the next annual election, subject to ratification by a majority vote of the remaining directors. At the next following election, the membership shall elect a director for the balance, if any, of the unexpired term. The person appointed under this paragraph may be a candidate in said election.
- F. Directors shall not receive any remuneration or compensation in the capacity as a Director except for reimbursement for expenses as approved by the BoD. If approved by the BoD a Director may on a temporary basis be employed as a club employee receiving as salary an amount authorized by the BoD.
- G. The BoD shall have authority to establish and promulgate rules for the conduct of members, member's guests and paid guests using any or all of the RF&GC range facilities, which may include expulsion or suspension from membership and/or expulsion from RF&GC property. Such rules shall be promulgated from time to time to the membership, and made available to member's guests and paid guests. All such

rules in effect as of the date of adoption of these Bylaws shall be published as an addendum to these Bylaws.

- H. The BoD does not have the right or authority to sell, mortgage, lease, hypothecate, spend, or otherwise dispose of RF&GC real estate without the express **authorization** of the general membership. Such authorization is to be obtained by a vote of the membership by a mailed ballot to those members eligible to vote with a 3/4<sup>th</sup> majority of those voting deciding said course of action.
- I. The BoD is authorized to rent the house located at the West main entrance of the facility for an amount and under whatever conditions the BoD shall determine. The BoD is also authorized to rent RF&GC property for various temporary events on a short term basis (not over seven days at a time) at an amount and under whatever conditions the BoD shall determine.

### **ARTICLE III — MEETINGS**

#### **A. Meetings of the BoD:**

1. Regular meetings of the BoD shall be held on a schedule to be determined by the BoD.
  - a. Special meetings of the BoD may be held on seven (7) calendar days notice upon the call of the President or on the written or electronic petition of five (5) members of the BoD stating the reason for the meeting.
  - b. The presiding officer upon the concurrence of five BoD members may call emergency special meetings to consider time-sensitive matters without advance notice. Voting may be taken by electronic means.
2. Five (5) directors shall constitute a quorum. Once a quorum has been established, a meeting may continue in the absence of a quorum as long as four (4) directors remain present.
3. The President shall chair all meetings of the BoD; in his or her absence, the Vice-President. If neither President nor Vice-President shall be present, the directors present shall by majority vote appoint the Secretary or one of their number to chair the meeting. The President shall not vote on any resolutions or motions, except to break a tie vote among the directors present. The same shall be true if the Vice-President or the Secretary shall chair the meeting; however, if chaired by a director pursuant to the terms of the second sentence of this paragraph, said director shall not forfeit his or her right to vote.
4. All meetings of the BoD shall be conducted pursuant to the latest edition of Roberts Rules of Order, except as otherwise provided in these bylaws. Any member of the BoD may call for a recorded, roll-call vote. All officers as defined in Article I shall have a voice and the power to make and second motions at all meetings of the BoD. Committee motions do not require a second; all other motions made by officers or directors as individuals shall require a second before discussion.
5. Proxy votes by directors absent from the meeting shall not be allowed.
6. All meetings of the BoD shall be open to attendance by all corporation members

in good standing, who shall have no voice, except as the presiding officer may in his or her discretion recognize individual persons to speak. By a two-thirds vote of the directors present the BoD may resolve to enter executive session, attendance at which shall be limited to officers, directors, the corporation's legal counsel and such other persons as a two-thirds majority of the directors present shall invite to attend. Proceedings of executive sessions shall be confidential.

B. Meetings of Committees:

1. Committees shall meet from time to time at the call of the chairman. The chairman, or in his or her absence, the vice-chairman shall preside. The person presiding shall be entitled to vote on all committee business.
2. Committee meetings shall be open to all corporation members in good standing, who shall not be entitled to a voice except upon recognition of the chair. A committee by a simple majority vote of the members present may enter into executive session, at which only committee members, other directors and officers, and persons designated by the chair may attend.

C. Meetings of the Membership:

1. The annual meeting of the club shall be held on the first Thursday of December of each year. The annual report shall be given at the first Thursday of February meeting.
2. A meeting of members may be convened upon the call of the President, or, in his or her absence, the Vice-President. In the absence of both, a meeting may be convened by a director delegated to do so by a vote of no fewer than five (5) directors. That person authorized to call a meeting under this paragraph shall preside.
3. It shall be the duty of the Secretary to issue notice of such gatherings, and of the annual meeting and all special meetings, by posting the meeting at the action bays, shotgun and rifle range houses and on the club web site prior to the date of the gathering or meeting.
4. The conduct of all meetings of members shall be according to the latest edition of Roberts Rules of Order, except as otherwise provided in these bylaws.
5. At any meeting of members convened at the annual and any special meeting, fifteen (15) members shall constitute a quorum.
6. Membership voting rights shall be limited to amending of the bylaws, election of directors and officers and their recall, amending the Articles of Incorporation, and dissolution of the Corporation.

## ARTICLE IV — COMMITTEES

A. Standing Committees:

1. The functions of all established committees shall be determined by the BoD.
2. There shall be two types of standing committees: Oversight and Working. Oversight Committees are those responsible for monitoring certain activities or functions of the RF&GC. Working Committees are responsible for performing

various services but having no oversight duties.

a. Oversight Committees:

- i. Audit
- ii. Elections

b. Working Committees:

- i. Archery
- ii. Bylaws
- iii. Civilian Marksmanship Program (CMP)
- iv. Conservation
- v. Cowboy Action
- vi. Facilities
- vii. International Defensive Pistol (IDPA)
- viii. Membership Development
- ix. Pistol
- x. Rifle
- xi. Safety
- xii. Shotgun
- xiii. U.S. Practical Pistol

3. Except for the Elections Committee, the President shall appoint each year, within sixty (60) days after his or her election, the members of each committee from among the members of the corporation in good standing and shall designate the chairman. Committee chairpersons shall have been members of RF&GC for not less than one year prior to their appointments.

B. Composition of Committees:

All committees, except the Elections Committee and the Audit Committee, shall consist of no fewer than three (3) members.

C. Audit Committee:

- 1. The Audit Committee shall consist of at least five (5) members, of which at least one (1) member shall be a member of the BoD.
- 2. At least one member of the Audit Committee shall be a person knowledgeable and experienced in accountancy. The Audit Committee shall establish, with the assistance of a Certified Public Accounting firm, procedures for the handling and recording of all monies of the corporation. Such procedures shall be approved by the BoD. The Audit Committee shall review the books of account and records at least once yearly with the cooperation of the Treasurer and shall report to the BoD the results of these reviews, and explain any discrepancies or exceptions which may be noted. The Audit Committee shall recommend to the BoD each year a Public Accounting firm to conduct a review of the corporation's books for the following year.

D. Elections Committee:

1. The Elections Committee shall be nominated and elected by the membership in accordance with the terms and conditions proscribed in Article VI, Section A. The names of candidates for the Elections Committee shall appear on each annual ballot for the election of officers and directors. The candidate receiving the highest number of votes shall be the Chairperson. Candidates not elected as Chairperson shall be members of the Committee, and if the elected Chairperson is unable to serve, the candidate receiving the next-highest number of votes shall become the Chairperson. In event that no candidate is able to serve at an election, the President shall appoint the Chairperson. The Committee shall request and supervise volunteers from the membership to assist with the ballot verification and vote tallying during club elections. No member of the Elections Committee may run for office during his or her term on the Elections Committee. No person may serve on this committee who is currently holding office as an officer or director.
2. The Elections Committee shall supervise all elections held by the RF&GC during the twelve (12) months following its election. The Committee or its designee shall, among other functions, design each ballot and safeguard its printing and distribution. Additionally, the Committee shall control the ballot boxes, receive and count the ballots, and announce all results. The Committee shall preserve all ballots returned in each election during its term of office for ninety (90) days following the resolution of such election, at which time the ballots shall be destroyed.
3. In the event a petition from the membership is received as provided for in Article VII.A.1. and Article VIII, the Elections Committee shall verify that the required number of valid signatures by members in good standing have signed the petition. Upon verification of a sufficient number of valid signatures, the Elections Committee shall certify to the BoD that the petition is valid. The Elections Committee's certification process shall be completed within 30 days of the date the petition is received from the BoD.

E. Ad Hoc Committees:

1. Ad Hoc Committees may be established from time to time by resolution of the BoD. The membership of a committee so established shall be as appointed by the President.
2. An Ad Hoc Committee shall expire upon presentation of its final report to the BoD but no later than one year after its creation.

**ARTICLE V — MEMBERSHIP**

A. Membership:

1. Membership Criteria:

- a. Any person eighteen or more years of age, not a convicted felon, not under indictment for a crime classified as a felony or gross misdemeanor involving deadly force, not convicted of or under indictment of any other offense which would preclude the ownership or possession of a firearm,

not adjudicated a habitual drunkard, not drug addict, not a mentally incompetent, not discharged dishonorably from the armed forces of the United States, or otherwise prohibited from possessing a firearm by state or federal law, may, upon submission of a completed application form accompanied by the annual dues and initiation fee, may become a member of RF&GC.

- b. Membership shall become effective upon the submission of a properly completed application for membership and payment of dues and any initiation fee as determined by the BoD.
- c. Any member in good standing who leaves the general area of the RF&GC, enters into the Armed Forces, or wishes to withdraw their membership for health reasons, may apply for a withdrawal from membership. Withdrawal applications must be submitted to the Secretary in writing, and be approved by the Board of Directors. Members who have been granted withdrawal privileges will be reinstated as full members upon payment of the current year's dues.
- d. New members shall be assessed dues based on the date of their application for membership on a pro-rata basis of one-twelfth (1/12<sup>th</sup>) of the annual dues for each month or portion of a month remaining in the membership year. The proration of dues does not apply for junior members.
- e. Except as provided by Section B.5. below, the initiation fee is a one time charge, and shall not be charged again if a member in good standing withdraws their membership and is later reinstated.
- f. If a member has not renewed their membership by paying the stipulated dues at the end of the membership year (June 30<sup>th</sup>), their membership is suspended and all range and use privileges are hereby revoked. A member may be reinstated by payment of their delinquent dues anytime during the current membership (June to June) year. Upon the second anniversary of membership expiration, said member's membership will be terminated. If any past member with a two year lapsed membership wishes to rejoin RF&GC they will be required to reapply and pay the current new member initiation fee before reinstatement.
- g. Such individuals with expired memberships may continue to use RF&GC facilities as a guest and by paying the established daily use fees.

B. Types of Memberships:

There shall be five categories of membership:

1. Annual Membership:

Any person eighteen or more years of age upon the submission of a properly completed application for membership and payment of dues and any initiation fee may become an annual member.

2. Family Membership:

An annual membership includes the privilege of use of the RF&GC range facilities by the annual member's family. Specifically, the member's spouse, and children (under the age of 18 who reside with the annual member) are not required to pay additional membership fees. Family members who take

advantage of said privilege are required to obey all rules and regulations of the RF&GC when on RF&GC property.

3. Spousal Membership:

The spouse of a member in good standing may elect to join RF&GC as a Spousal Member. The annual fee for Spousal Members will be set at one half (½) of the established RF&GC annual member's dues. The Spousal Members' membership year will run concurrently with the existing RF&GC membership year. Applicants for spousal membership will submit a properly completed application along with the payment of the Spousal Member's dues (maybe prorated as proscribed Article V.A.1.d.). The initiation fee is hereby waived. A spousal member has all of the rights, responsibilities and privileges of an annual member.

4. Honorary Life Membership:

- a. Honorary Life Membership may be bestowed on any member of the RF&GC by the BoD for a member's sustained, extraordinary, and continual service to the organization which rises to such a level that the BoD desires that said service should be recognized and rewarded.
- b. Upon appointment as an Honorary Life Member all annual dues and/or assessments are hereby waived for the recipient's life time.
- c. Existing Honorary Life Members, Board Members, or Officers may place a written application before the BoD at any regular or special BoD meeting applicants' names for consideration to be awarded this extreme honor. The BoD shall retire into Executive Session at its earliest convenience for the consideration of any Honorary Life Memberships.
- d. An Honorary Life Membership includes the privilege of use of the RF&GC range facilities by the Honorary Life Member's family. Specifically, the member's spouse, and children (under the age of 18 who reside with the Honorary Life Member) are not required to pay additional membership fees. Family members who take advantage of said privilege are required to obey all rules and regulations of the RF&GC when on RF&GC property.

5. Junior Membership:

Any person under the age of eighteen (18), who is not prohibited by state or federal law from possessing a firearm may become a junior member of the RF&GC and by paying the annual dues for a Junior member as established by the BoD. Junior members are required to post their date of birth with the Chairman of the Membership committee. Upon attaining the age of eighteen (18) years, a junior member, having been in good standing for two (2) years or more shall become a full member by paying the current dues, without initiation fees. A Junior member must present written permission from his or her parent or guardian to enter any shooting activity sponsored or held by the Club or any part thereof, unless accompanied by their parent or guardian.

C. Rights and Responsibilities of Members:

1. Only Annual Members, Spousal, and Honorary Life Members shall be eligible to vote and to hold office; any member in good standing may serve on the committees of RF&GC.

2. Any member may voluntarily resign his or her membership by writing a letter so stating that intention delivered to the address of record of the RF&GC. No refund shall be granted of dues previously paid.
3. All members when utilizing RF&GC ranges shall wear a valid RF&GC membership badge with name exposed. Badges must be prominently displayed on their person, above the waist.

## ARTICLE VI — ELECTIONS

- A. Unless otherwise specified in these bylaws all elections shall be determined by a simple majority vote of those members eligible to vote.
- B. Nominations for elected office and the Elections Committee shall be held at the meeting of members to be called for on the first Thursday of September, and October of each year. Nominations may be made verbally and seconded by any member in good standing or by the delivery of a written nominating petition to the Secretary bearing the signatures of two (2) members in good standing. Deadline for the acceptance of written nominations shall be prior to the close of the meeting on the first Thursday of October of each year. All candidates for elected office must be nominated by the process outlined in the preceding three sentences.
- C. It shall be the duty of the Elections Committee to verify the eligibility of a candidate to hold club office. Additionally, the Elections Committee will contact all candidates to ascertain the candidate's willingness to serve before placing a candidate's name upon the club ballot.
- D. Candidates are permitted to place an unedited statement of no more than 750 words in support of their candidacy on the RF&GC's web site and on the bulletin boards of the action bays, shotgun and rifle range houses. Said statements may not contain libelous, fallacious, or scandalous language or content.
- E. All ballots must be received by the Elections Committee no later than 8:00 PM on the first Thursday of December. The Elections committee shall report the results of the election no later than fourteen (14) days after the first Thursday of December.
- F. A vote for any person not so nominated, as described in Article VI.A. above, shall not be counted; however a write-in vote shall not invalidate the remaining votes on any ballot which is not otherwise invalid.
- G. Ballots initially shall be delivered by mail to all members entitled to vote. The Board of Directors shall adopt procedures for issuance of replacement ballots to members who did not receive their ballot in the initial mailing. Ballots may be returned by mail or in person to the Elections Committee at the November BoD meeting or December annual meeting of members. The final join date for a new member to be eligible to vote in the yearly election of Officers and Directors and Elections Committee members is November 1<sup>st</sup> of each year.
- H. Ballots for special elections, recall elections, and bylaw amendments not in conjunction with the annual elections shall also be delivered by mail. The BoD shall determine the final date for the eligibility of new members to receive ballots.
- I. Election policies and procedures consistent with Article IV.D. shall be developed and approved by the BoD, to ensure secrecy of ballots and to prevent fraud.

- J. Elected Officers, Directors, Elections Committee Members will assume office at the January BoD meeting following the election. In the event of a tie in any election the Elections Committee shall hold a run-off election in accordance with sub-sections A.; C.; E.; G.; H. and I. above.

## **ARTICLE VII — AMENDMENT PROCEDURE**

### **A. Member Amendment Procedures:**

1. Amendments to these Bylaws may be offered to the membership for a vote by the submission of a written petition signed by 10 members in good standing presented to the BoD.
2. Within 45 days following its receipt of the petition or at the next scheduled BoD meeting (BoD meeting 1), whichever is earlier, the BoD shall direct the Elections Committee to determine whether the petition has been properly prepared and submitted. The Elections Committee shall notify the BoD of its determination within the 21 days after receiving the petition.
3. If the Elections Committee determines that a proposal for amendment/s to the Bylaws have been properly prepared and submitted, the BoD shall consider the proposed amendment/s at its next meeting (BoD meeting 2). The BoD shall prepare a statement of not more than 750 words stating the BoD's recommendation to the membership as to the proposed amendment/s. In the event of a split opinion of the BoD, both a pro and con statements (of not more than 750 words) may be submitted for the membership's consideration.
4. The members submitting a Bylaw amendment/s (once its validity has been established by the Elections Committee) shall have the right to submit to the Elections Committee a statement limited to 750 words. A statement that contains libelous, fallacious, scandalous language or content will be returned by the Elections Committee to the members submitting the Bylaws amendment for resubmission. Otherwise the supporting statement shall not be edited or altered.
5. Upon completion of its recommendation but no later than the following BoD meeting (BoD meeting 3) the BoD shall notify RF&GC members of the proposed amendment/s by posting the statement/s by the BoD and on the RF&GC web site and on the bulletin boards in the action bays, rifle and shotgun range houses. The Elections Committee at the same time shall submit for posting on the RF&GC web site and on the bulletin boards in the action bays, rifle and shotgun range houses the petitioner's statement.
6. Upon notification to the membership as stated in the preceding paragraph (E), the Elections Committee will within 30 days prepare and mail ballots which shall include the proposed bylaws change and the statements as described above in Article VII.E. following the procedures as established in Article VI.F. and G. for vote by the membership to those members eligible to vote.
7. Ballots must be returned either by mail or in person to the Elections Committee no later than the close of business at the following second meeting of the Board

(BoD meeting 5). The BoD shall determine the final date for the eligibility of new members to receive ballots. The petitioners' statement and the statement by the BoD shall be appended to the ballot.

8. The Elections Committee shall report the results of the election to the BoD and the membership no later than fourteen (14) days after the ballot deadline as set in the preceding Section G.

B. Board Amendment Procedures:

Additionally, the BoD may also propose amendments to these Bylaws. To allow member participation, a notice of a member's meeting to be held in conjunction with the next scheduled BoD meeting to discuss said proposed amendment/s shall be posted on the RF&GC web site and on the bulletin boards in the action bays, rifle and shotgun range houses. Following said meeting, the BoD may either cause ballots to be mailed to all members eligible to vote as described in Sections F., G., and H. above, or may hold the proposed amendments for inclusion at the next annual election of officers and directors.

**ARTICLE VIII — RECALL OF OFFICERS/DIRECTORS:  
DISCIPLINE OF MEMBERS, GUESTS OR THE PUBLIC**

A. Recall:

1. Any officer or director may be removed from office for misfeasance, malfeasance or nonfeasance in office upon the filing of a written charge against said officer or director, signed by 10 members in good standing of the organization and filed with the BoD.
2. Within 45 days following its receipt of the charges or at the next scheduled BoD meeting (BoD meeting 1), whichever is earlier, the BoD shall direct the Elections Committee to determine whether the charges have been properly prepared and submitted. The Elections Committee shall notify the BoD of its determination within the 21 days after receiving the petition.
3. If the Elections Committee determines that the charges have been properly prepared and submitted, the BoD shall post a notice of a member's meeting to be held in conjunction with the next scheduled BoD meeting (BoD meeting 2) to discuss said recall charges. Such notice shall be posted on the RF&GC web site and on the bulletin boards in the action bays, rifle and shotgun range houses.
4. At said meeting the accused officers or directors will be allocated sufficient time to answer all charges and accusations.
5. The members submitting a recall petition (once its validity has been established by the Elections Committee) shall have the right to submit to the Elections Committee a statement limited to 750 words. A statement that contains libelous, fallacious, scandalous language or content will be returned by the Elections Committee to the members submitting the recall petition for resubmission. Otherwise the supporting statement shall not be edited or altered.
6. Those officers and directors so charged shall have the right to submit a statement (of unlimited length) to the Elections Committee in his/her defense. A statement

that contains libelous, fallacious, scandalous language or content will be returned by the Elections Committee to the officer or director submitting the statement for resubmission. Otherwise the supporting statement shall not be edited or altered.

7. Within 30 days after the conclusion of said BoD/Members' meeting (BoD meeting 2) the Elections Committee will prepare and mail a recall ballot to all members eligible to vote. Appended to the recall ballots shall be a copy of the petition for recall, the petitioner's statement and the statement by the accused as defined in Sections A.5. and A.6. above.
8. Ballots must be returned either by mail or in person to the Elections Committee no later than the close of business at the following second meeting of the Board (BoD meeting 4). The BoD shall determine the final date for the eligibility of new members to receive ballots.
9. The Elections committee shall report the results of the election to the BoD and the membership no later than fourteen (14) days after the ballot deadline as set in the preceding Section A.8.
10. If a simple majority of those members voting, vote to sustain said charges, the office of the officer or director so charged shall be deemed vacant.

B. Discipline of Members:

Any member may prefer charges against any other member of RF&GC for alleged violations of RF&GC rules or bylaws. Such charges shall be made in writing and must include the names of at least one witness to the occurrence. Said charges are then to be filed with the BoD. Upon receipt of charges the President shall appoint a committee of three (3) BoD or Annual members, none of whom shall be the accused or personally involved in the incident in question. Said committee shall investigate the charges, and render a full report of their findings to the BoD. In the event that the BoD determines that said charges are well founded the Board shall impose whatever Disciplinary Action the BoD deems prudent.

C. Disciplinary Actions:

The BoD alone has the power to revoke or suspend membership. Notices of disciplinary action shall be in writing, signed by the President.

1. Expulsion: Immediate expulsion with permanent membership revocation:
  - a. Shall result from any conviction which renders a member ineligible to possess a firearm, unless his or her civil rights have been restored, including the right to possess firearms.
  - b. May result from any second violation of RF&GC rules, bylaws or BoD resolution as such currently exist or may hereafter be adopted or modified.
2. Suspension or Other Discipline: Suspension of membership for a period of up to one year or other discipline for serious violations of RF&GC rules, bylaws or BoD resolutions, misconduct or persistent troublemaking may be imposed by the BoD. A member charged with a crime, conviction of which would result in expulsion, may be suspended until the charge is resolved.
  - a. A member disciplined under Article VIII.C, may appeal the discipline to the BoD, one time only, in writing addressed to the BoD. Such appeal shall not lift the revocation or suspension during its pendency.

- b. The decision of BoD on all discipline shall be final, absent appeal as permitted under Article VIII.C.2.a. In the event of appeal, the decision thereon by the BoD shall be final.

D. Member Reinstatement:

Upon restoration of civil rights as specified, a member expelled under Section C.1. may apply in writing to the BoD for reinstatement. After a period of one year from the effective date of the expulsion, a member expelled under Section C.2. may apply for reinstatement.

1. In the case of suspension, the right of member may be automatically reinstated after the suspension period has expired; in the alternative, the BoD may require the suspended member to appear in person before the BoD to request reinstatement. The determination whether reinstatement shall be automatic or shall require application in person by the suspended member shall be stated in the resolution of suspension.
2. The BoD shall have the authority to summon members to appear before it for the purpose of investigation of possible violation of RF&GC rules, bylaws or BoD resolutions, or other misconduct. Failure to appear upon reasonable notice may be cause for disciplinary action.
3. Letters of reprimand may be issued by the BoD at its discretion for minor infraction of RF&GC rules, bylaws or BoD resolutions.

- E. Expulsion from RF&GC Property. RF&GC Rangemasters acting under the authority of the BoD and in accordance with BoD policy may expel from RF&GC premises any person for unsafe firearm handling, failure to abide by RF&GC rules and ordinances or for misconduct, unruliness or troublemaking. Such occurrences will be reported to the BoD for further action or disposition. In the event that an individual/s is expelled from RF&GC facilities by a Rangemaster, no refund of paid range fees will be made.

## **ARTICLE IX — INDEMNIFICATION OF DIRECTORS AND OFFICERS**

In the event any officer or Director should be sued for acts or omissions arising out of the performance of his or her duties or responsibilities on behalf of the RF&GC, while acting within the authority vested by the membership or the bylaws of the RF&GC, or by the statutes of the State of Washington, the RF&GC shall indemnify such officer or Director for all costs and awards made against him or her as a result of such litigation, provided that, if it is determined by a court of law that the officer or Director in so acting violated any gross misdemeanor or felony statute, then the right of indemnification recognized in this Article shall not apply.

## **ARTICLE X — MISCELLANEOUS**

A. Changes to the RF&GC rules and new BoD resolutions which would impact the membership shall be published on the RF&GC web site, and at the action bays, rifle and shotgun range houses not less than 30 days before they become effective.

B. At or before the December BoD each year, each Officer and Director shall file with the Secretary a statement of

all financial/business transactions with the RF&GC during the preceding 12 months if the total of such transactions exceeds \$200. Excepted are authorized reimbursements or salary paid to an Officer or Director when acting as club employee as authorized by the BoD. The Secretary shall read into the minutes of the December BoD meeting all such transactions so that the BoD and the membership may become cognizant of them.

#### **ARTICLE XI — DISSOLUTION**

- A. In the event that the dissolution of the RF&GC is recommended by the BoD, the membership must vote to approve said dissolution. Time lines for this election will be set by the BoD. The vote will be taken by mailed ballot to those members eligible to vote with a 3/4<sup>ths</sup> majority of those voting approving said course of action.
- B. Any remaining assets after the dissolution of the RF&GC shall be donated either to non-profit corporation/s whose agenda supports the Second Amendment to the Constitution of the United States or to another shooting facility/s.
- C. Determination of the recipient/s of RF&GC assets will be obtained by a vote taken by mailed ballot to those members eligible to vote with a 3/4<sup>ths</sup> majority of those voting deciding said recipient/s.